

Vermont Medicaid Next Generation (VMNG) ACO Model – Year 1 (2017) Operational Timeline (DVHA)

Updated 2/21/2017

Requirement	Source	Responsible Party	Description of Requirement	DVHA process	Deadline	Comments (Note if report was received late)
Updated HCPCS codes for Prior Authorizations	Prior Auth conversation, 10/25/16	DVHA	Report to update list of HCPCS codes used for prior authorizations with any additions/deletions for next performance year	Clinical team to send Excel file to OCVT	Prior to 1/1/17	Completed
VCCI/ACO beneficiaries Report	RFP Section 7.0	DVHA	Report of beneficiaries attributed to ACO who are being actively managed by VCCI	VCCI team to send list to OCVT	Prior to 1/1/17	Completed
Staffing Plan	RFP Section 2.5	OCVT	Report to assess the ACO's plan for staffing in anticipation of providing services to provider network	Single point of contact receive, payment reform team review for monitoring/oversight	Within 30 days of change of board member; initial report prior to 1/1/17	Completed Template included in ACO Reporting Manual
Key Staff	RFP Section 2.5.1	OCVT	Report to assess the ACO's progress on filling key staff positions and to provide contact information	Single POC receive, payment reform team review for monitoring/oversight	Within 30 days of change of board member; initial report prior to 1/1/17	Completed Template included in ACO Reporting Manual
Board Member Report	RFP Section 2.3	OCVT	Report to assess the ACO's Board Membership to ensure compliance with contract guidelines.	Single POC receive, payment reform team review for monitoring/oversight	Within 30 days of change of board member; initial report prior to 1/1/17	Completed and expecting update week of 2/20/17 Template included in ACO Reporting Manual

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Requirement	Source	Responsible Party	Description of Requirement	DVHA process	Deadline	Comments (Note if report was received late)
Per Member Per Month Payment	Internal planning meetings	HPE	After generated payment in system, HPE will issue payment to OCVT on a monthly basis.	N/A	January 27, 2017	Payments are generated one week prior; Payments are generated for the following month. (ex: January payment date for February prospective payment)
Per Member Per Month Payment	Internal planning meetings	HPE	After generated payment in system, HPE will issue payment to OCVT on a monthly basis.	N/A	February 24, 2017	Payments are generated one week prior
Member Helpline Performance Report – February 2017	RFP Section 4.3.1	OCVT	Report to monitor the ACO’s availability to provide services to its members calling the Member Helpline, including hold time, abandonment rate, trending issues	Single POC receive, review, send to PMR for monitoring	March 14, 2017	Template included in ACO Reporting Manual
ACO Communications Report – February 2017	RFP Section 4.3.2	OCVT	Report to monitor the ACO’s compliance with timelines and processes related to resolution of members’ issues and concerns.	Single POC receive, review, send to PMR for monitoring	March 14, 2017	Template included in ACO Reporting Manual
New Member Health Screening Report – February 2017	RFP Section 7.1.1	OCVT	Report to monitor the ACO’s ability to conduct health screenings for new members in order to effectively manage identified medical conditions.	Single POC receive, review, send to Eileen/Aaron for monitoring	March 14, 2017	Template included in ACO Reporting Manual

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Requirement	Source	Responsible Party	Description of Requirement	DVHA process	Deadline	Comments (Note if report was received late)
Comprehensive Health Screening Report – February 2017	RFP Section 7.1.2	OCVT	Report to monitor the ACO’s ability to conduct comprehensive health assessments for members as determined necessary through the initial health screening.	Single POC receive, review, send to Eileen/Aaron for monitoring	March 14, 2017	Template included in ACO Reporting Manual
Utilization Claims Review – February 2017	RFP Section 9.1.6	OCVT	Report to monitor utilization of services including emergency department utilization, inpatient utilization, and inpatient readmissions.	Single POC receive, review, send to clinical unit for monitoring	March 14, 2017	Template included in ACO Reporting Manual
Per Member Per Month Payment	Internal planning meetings	HPE	After generated payment in system, HPE will issue payment to OCVT on a monthly basis.	N/A	March 31, 2017	Payments are generated one week prior
Member Helpline Performance Report – March 2017	RFP Section 4.3.1	OCVT	Report to monitor the ACO’s availability to provide services to its members calling the Member Helpline, including hold time, abandonment rate, trending issues	Single POC receive, review, send to PMR for monitoring	April 14, 2017	Template included in ACO Reporting Manual
ACO Communications Report – March 2017	RFP Section 4.3.2	OCVT	Report to monitor the ACO’s compliance with timelines and processes related to resolution of members’ issues and concerns.	Single POC receive, review, send to PMR for monitoring	April 14, 2017	Template included in ACO Reporting Manual

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New Member Health Screening Report – March 2017	RFP Section 7.1.1	OCVT	Report to monitor the ACO’s ability to conduct health screenings for new members in order to effectively manage identified medical conditions.	Single POC receive, review, send to Eileen/Aaron for monitoring	April 14, 2017	Template included in ACO Reporting Manual
Comprehensive Health Screening Report – March 2017	RFP Section 7.1.2	OCVT	Report to monitor the ACO’s ability to conduct comprehensive health assessments for members as determined necessary through the initial health screening.	Single POC receive, review, send to Eileen/Aaron for monitoring	April 14, 2017	Template included in ACO Reporting Manual
Levels of Care Management Report – Q1 2017	RFP Section 7.2	OCVT	Report to monitor the effectiveness of the ACO’s care management processes for physical and mental health intervention activities targeted towards increasing member’s ability to prevent, manage, and control the member’s conditions, by level of risk.	Single POC receive, review, send to Eileen/Aaron for monitoring	April 14, 2017	Template included in ACO Reporting Manual
Levels of Care Management and Chronic Conditions Report – Q1 2017	RFP Section 7.2	OCVT	Report to monitor the effectiveness of the ACO’s care management processes for physical and mental health interventions based on member’s chronic conditions.	Single POC receive, review, send to Eileen/Aaron for monitoring	April 14, 2017	Template included in ACO Reporting Manual

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Utilization Claims Review – March 2017	RFP Section 9.1.6	OCVT	Report to monitor utilization of services including emergency department utilization, inpatient utilization, and inpatient readmissions.	Single POC receive, review, send to clinical unit for monitoring	April 14, 2017	Template included in ACO Reporting Manual
Subcontractor Compliance Summary – Q1 2017	RFP Section 2.9	OCVT	Report to identify the ACO's subcontractors and document the ACO's oversight of delegated activities.	Single POC receive, payment reform team review for monitoring/oversight	April 14, 2017	Template Included in ACO Reporting Manual
Marketing and Outreach Report – Q1 2017	RFP Section 4.1	OCVT	Report to monitor the methods of marketing and populations accessed by the ACOs to increase enrollment	Single POC receive, review, forward to PMR for monitoring	April 14, 2017	Template included in ACO Reporting Manual
Network Adequacy Report – Q1 2017	RFP Section 5.2	OCVT	Report to monitor the ACO's compliance with network composition requirements.	Single POC receive, review, forward to PMR for monitoring	April 14, 2017	Template included in ACO Reporting Manual
Provider Helpline Performance Report – Q1 2017	RFP Section 5.8.2	OCVT	Report to monitor the ACO's availability to provide services to its providers calling the provider helpline.	Single POC receive, review, forward to PMR for monitoring	April 14, 2017	Template included in ACO Reporting Manual
Quality Management and Improvement Work Plan Progress Report – Q1 2017	RFP Section 8.2	OCVT	Report to monitor and identify high-level primary work plan progress the ACO has included in its annual report;	Single POC receive, review, forward to quality unit for monitoring	April 14, 2017	Template included in ACO Reporting Manual

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Requirement	Source	Responsible Party	Description of Requirement	DVHA process	Deadline	Comments (Note if report was received late)
Program Integrity Plan – Summary – Q1 2017	RFP Section 11.1.2	OCVT	Report to identify and monitor high level primary work plan goals the ACO has set to address compliance with program integrity regulations.	Single POC receive, review, forward to PI unit	April 14, 2017	Template included in ACO Reporting Manual
Program Integrity – Referrals – Q1 2017	RFP Section 11.1.2	OCVT	Report to identify and monitor referrals to DVHA’s Program Integrity unit.	Single POC receive, review, forward to PI unit	April 14, 2017	Template included in ACO Reporting Manual
Per Member Per Month Payment	Internal planning meetings	HPE	After generated payment in system, HPE will issue payment to OCVT on a monthly basis.	N/A	April 28, 2017	Payments are generated one week prior
Member Helpline Performance Report – April 2017	RFP Section 4.3.1	OCVT	Report to monitor the ACO’s availability to provide services to its members calling the Member Helpline, including hold time, abandonment rate, trending issues	Single POC receive, review, send to PMR for monitoring	May 10, 2017	Template included in ACO Reporting Manual
ACO Communications Report – April 2017	RFP Section 4.3.2	OCVT	Report to monitor the ACO’s compliance with timelines and processes related to resolution of members’ issues and concerns.	Single POC receive, review, send to PMR for monitoring	May 12, 2017	Template included in ACO Reporting Manual
New Member Health Screening Report – April 2017	RFP Section 7.1.1	OCVT	Report to monitor the ACO’s ability to conduct health screenings for new members in order to effectively manage identified medical conditions.	Single POC receive, review, send to Eileen/Aaron for monitoring	May 12, 2017	Template included in ACO Reporting Manual

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Comprehensive Health Screening Report – April 2017	RFP Section 7.1.2	OCVT	Report to monitor the ACO’s ability to conduct comprehensive health assessments for members as determined necessary through the initial health screening.	Single POC receive, review, send to Eileen/Aaron for monitoring	May 12, 2017	Template included in ACO Reporting Manual
Utilization Claims Review – April 2017	RFP Section 9.1.6	OCVT	Report to monitor utilization of services including emergency department utilization, inpatient utilization, and inpatient readmissions.	Single POC receive, review, send to clinical unit for monitoring	May 12, 2017	Template included in ACO Reporting Manual
Per Member Per Month Payment	Internal planning meetings	HPE	After generated payment in system, HPE will issue payment to OCVT on a monthly basis.	N/A	May 26, 2017	Payments are generated one week prior
Member Helpline Performance Report – May 2017	RFP Section 4.3.1	OCVT	Report to monitor the ACO’s availability to provide services to its members calling the Member Helpline, including hold time, abandonment rate, trending issues	Single POC receive, review, send to PMR for monitoring	June 14, 2017	Template included in ACO Reporting Manual
ACO Communications Report – May 2017	RFP Section 4.3.2	OCVT	Report to monitor the ACO’s compliance with timelines and processes related to resolution of members’ issues and concerns.	Single POC receive, review, send to PMR for monitoring	June 14, 2017	Template included in ACO Reporting Manual

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Requirement	Source	Responsible Party	Description of Requirement	DVHA process	Deadline	Comments (Note if report was received late)
New Member Health Screening Report – May 2017	RFP Section 7.1.1	OCVT	Report to monitor the ACO’s ability to conduct health screenings for new members in order to effectively manage identified medical conditions.	Single POC receive, review, send to Eileen/Aaron for monitoring	June 14, 2017	Template included in ACO Reporting Manual
Comprehensive Health Screening Report – May 2017	RFP Section 7.1.2	OCVT	Report to monitor the ACO’s ability to conduct comprehensive health assessments for members as determined necessary through the initial health screening.	Single POC receive, review, send to Eileen/Aaron for monitoring	June 14, 2017	Template included in ACO Reporting Manual
Utilization Claims Review – May 2017	RFP Section 9.1.6	OCVT	Report to monitor utilization of services including emergency department utilization, inpatient utilization, and inpatient readmissions.	Single POC receive, review, send to clinical unit for monitoring	June 14, 2017	Template included in ACO Reporting Manual
Utilization Management Committee Meeting	DRAFT Contract section, p 10	DVHA/OCVT	The ACO will meet with the DVHA Medical Director and/or designees at least biannually to review utilization trends among ACO and non-ACO attributed members	Payment reform team coordinate/schedule; plan internally	June 15, 2017	
Per Member Per Month Payment	Internal planning meetings	HPE	After generated payment in system, HPE will issue payment to OCVT on a monthly basis.	N/A	June 30, 2017	Payments are generated one week prior

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Member Helpline Performance Report – June 2017	RFP Section 4.3.1	OCVT	Report to monitor the ACO’s availability to provide services to its members calling the Member Helpline, including hold time, abandonment rate, trending issues	Single POC receive, review, send to PMR for monitoring	July 17, 2017	Template included in ACO Reporting Manual
ACO Communications Report – June 2017	RFP Section 4.3.2	OCVT	Report to monitor the ACO’s compliance with timelines and processes related to resolution of members’ issues and concerns.	Single POC receive, review, send to PMR for monitoring	July 17, 2017	Template included in ACO Reporting Manual
New Member Health Screening Report – June 2017	RFP Section 7.1.1	OCVT	Report to monitor the ACO’s ability to conduct health screenings for new members in order to effectively manage identified medical conditions.	Single POC receive, review, send to Eileen/Aaron for monitoring	July 17, 2017	Template included in ACO Reporting Manual
Comprehensive Health Screening Report – June 2017	RFP Section 7.1.2	OCVT	Report to monitor the ACO’s ability to conduct comprehensive health assessments for members as determined necessary through the initial health screening.	Single POC receive, review, send to Eileen/Aaron for monitoring	July 17, 2017	Template included in ACO Reporting Manual

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Requirement	Source	Responsible Party	Description of Requirement	DVHA process	Deadline	Comments (Note if report was received late)
Levels of Care Management Report – Q2 2017	RFP Section 7.2	OCVT	Report to monitor the effectiveness of the ACO’s care management processes for physical and mental health intervention activities targeted towards increasing member’s ability to prevent, manage, and control the member’s conditions.	Single POC receive, review, send to Eileen/Aaron for monitoring	July 17, 2017	Template included in ACO Reporting Manual
Levels of Care Management and Chronic Conditions Report – Q2 2017	RFP Section 7.2	OCVT	Report to monitor the effectiveness of the ACO’s care management processes for physical and mental health interventions based on member’s chronic conditions.	Single POC receive, review, send to Eileen/Aaron for monitoring	July 17, 2017	Template included in ACO Reporting Manual
Utilization Claims Review – June 2017	RFP Section 9.1.6	OCVT	Report to monitor utilization of services including emergency department utilization, inpatient utilization, and inpatient readmissions.	Single POC receive, review, send to clinical unit for monitoring	July 17, 2017	Template included in ACO Reporting Manual
Subcontractor Compliance Summary – Q2 2017	RFP Section 2.9	OCVT	Report to identify the ACO’s subcontractors and document the ACO’s oversight of delegated activities.	Single POC receive, payment reform team review for monitoring/oversight	July 17, 2017	Template Included in ACO Reporting Manual

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Marketing and Outreach Report – Q2 2017	RFP Section 4.1	OCVT	Report to monitor the methods of marketing and populations accessed by the ACOs to increase enrollment	Single POC receive, review, forward to PMR for monitoring	July 17, 2017	Template included in ACO Reporting Manual
Network Adequacy Report – Q2 2017	RFP Section 5.2	OCVT	Report to monitor the ACO's compliance with network composition requirements.	Single POC receive, review, forward to PMR for monitoring	July 17, 2017	Template included in ACO Reporting Manual
Provider Helpline Performance Report – Q2 2017	RFP Section 5.8.2	OCVT	Report to monitor the ACO's availability to provide services to its providers calling the provider helpline.	Single POC receive, review, forward to PMR for monitoring	July 17, 2017	Template included in ACO Reporting Manual
Quality Management and Improvement Work Plan Progress Report – Q2 2017	RFP Section 8.2	OCVT	Report to monitor and identify high-level primary work plan progress the ACO has included in its annual report	Single POC receive, review, forward to quality unit for monitoring	July 17, 2017	Template included in ACO Reporting Manual
Program Integrity Plan – Summary – Q2 2017	RFP Section 11.1.2	OCVT	Report to identify and monitor high level primary work plan goals the ACO has set to address compliance with program integrity regulations.	Single POC receive, review, forward to PI unit	July 17, 2017	Template included in ACO Reporting Manual
Program Integrity – Referrals – Q2 2017	RFP Section 11.1.2	OCVT	Report to identify and monitor referrals to DVHA's Program Integrity unit.	Single POC receive, review, forward to PI unit	July 17, 2017	Template included in ACO Reporting Manual

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Per Member Per Month Payment	Internal planning meetings	HPE	After generated payment in system, HPE will issue payment to OCVT on a monthly basis.	N/A	July 28, 2017	Payments are generated one week prior
Member Helpline Performance Report – July 2017	RFP Section 4.3.1	OCVT	Report to monitor the ACO’s availability to provide services to its members calling the Member Helpline, including hold time, abandonment rate, trending issues	Single POC receive, review, send to PMR for monitoring	August 14, 2017	Template included in ACO Reporting Manual
ACO Communications Report – July 2017	RFP Section 4.3.2	OCVT	Report to monitor the ACO’s compliance with timelines and processes related to resolution of members’ issues and concerns.	Single POC receive, review, send to PMR for monitoring	August 14, 2017	Template included in ACO Reporting Manual
New Member Health Screening Report – July 2017	RFP Section 7.1.1	OCVT	Report to monitor the ACO’s ability to conduct health screenings for new members in order to effectively manage identified medical conditions.	Single POC receive, review, send to Eileen/Aaron for monitoring	August 14, 2017	Template included in ACO Reporting Manual
Comprehensive Health Screening Report – July 2017	RFP Section 7.1.2	OCVT	Report to monitor the ACO’s ability to conduct comprehensive health assessments for members as determined necessary through the initial health screening.	Single POC receive, review, send to Eileen/Aaron for monitoring	August 14, 2017	Template included in ACO Reporting Manual

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Per Member Per Month Payment	Internal planning meetings	HPE	After generated payment in system, HPE will issue payment to OCVT on a monthly basis.	N/A	September 1, 2017	Payments are generated one week prior
Member Helpline Performance Report – August 2017	RFP Section 4.3.1	OCVT	Report to monitor the ACO’s availability to provide services to its members calling the Member Helpline, including hold time, abandonment rate, trending issues	Single POC receive, review, send to PMR for monitoring	September 15, 2017	Template included in ACO Reporting Manual
ACO Communications Report – August 2017	RFP Section 4.3.2	OCVT	Report to monitor the ACO’s compliance with timelines and processes related to resolution of members’ issues and concerns.	Single POC receive, review, send to PMR for monitoring	September 15, 2017	Template included in ACO Reporting Manual
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Utilization Claims Review – August 2017	RFP Section 9.1.6	OCVT	Report to monitor utilization of services including emergency department utilization, inpatient utilization, and inpatient readmissions.	Single POC receive, review, send to clinical unit for monitoring	September 15, 2017	Template included in ACO Reporting Manual
Per Member Per Month Payment	Internal planning meetings	HPE	After generated payment in system, HPE will issue payment to OCVT on a monthly basis.	N/A	September 29, 2017	Payments are generated one week prior
Member Helpline Performance Report – September 2017	RFP Section 4.3.1	OCVT	Report to monitor the ACO’s availability to provide services to its members calling the Member Helpline, including hold time, abandonment rate, trending issues	Single POC receive, review, send to PMR for monitoring	October 16, 2017	Template included in ACO Reporting Manual
ACO Communications Report – September 2017	RFP Section 4.3.2	OCVT	Report to monitor the ACO’s compliance with timelines and processes related to resolution of members’ issues and concerns.	Single POC receive, review, send to PMR for monitoring	October 16, 2017	Template included in ACO Reporting Manual

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Levels of Care Management Report – Q3 2017	RFP Section 7.2	OCVT	Report to monitor the effectiveness of the ACO’s care management processes for physical and mental health intervention activities targeted towards increasing member’s ability to prevent, manage, and control the member’s conditions.	Single POC receive, review, send to Eileen/Aaron for monitoring	October 16, 2017	Template included in ACO Reporting Manual
Levels of Care Management and Chronic Conditions Report – Q3 2017	RFP Section 7.2	OCVT	Report to monitor the effectiveness of the ACO’s care management processes for physical and mental health interventions based on member’s chronic conditions.	Single POC receive, review, send to Eileen/Aaron for monitoring	October 16, 2017	Template included in ACO Reporting Manual

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Provider Helpline Performance Report – Q3 2017	RFP Section 5.8.2	OCVT	Report to monitor the ACO's availability to provide services to its providers calling the provider helpline.	Single POC receive, review, forward to PMR for monitoring	October 16, 2017	Template included in ACO Reporting Manual
Quality Management and Improvement Work Plan Progress Report – Q3 2017	RFP Section 8.2	OCVT	Report to monitor and identify high-level primary work plan progress the ACO has included in its annual report	Single POC receive, review, forward to quality unit for monitoring	October 16, 2017	Template included in ACO Reporting Manual

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Program Integrity – Referrals – Q3 2017	RFP Section 11.1.2	OCVT	Report to identify and monitor referrals to DVHA’s Program Integrity unit.	Single POC receive, review, forward to PI unit	October 16, 2017	Template included in ACO Reporting Manual
Per Member Per Month Payment	Internal planning meetings	HPE	After generated payment in system, HPE will issue payment to OCVT on a monthly basis.	N/A	October 27, 2017	Payments are generated one week prior
Annual Leadership Meeting	RFP Section 2.6	OCVT/DVHA	Meeting between DVHA and ACO leadership review the ACOs performance, discuss the ACO’s outstanding or commendable contributions, identify areas for improvement and outline upcoming issues that may impact the ACO or the Medicaid ACO program.	Payment reform team coordinate/schedule meeting; develop agenda and plan internally; hold meeting	November 1, 2017	
Member Helpline Performance Report – October 2017	RFP Section 4.3.1	OCVT	Report to monitor the ACO’s availability to provide services to its members calling the Member Helpline, including hold time, abandonment rate, trending issues	Single POC receive, review, send to PMR for monitoring	November 14, 2017	Template included in ACO Reporting Manual

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Comprehensive Health Screening Report – October 2017	RFP Section 7.1.2	OCVT	Report to monitor the ACO’s ability to conduct comprehensive health assessments for members as determined necessary through the initial health screening.	Single POC receive, review, send to Eileen/Aaron for monitoring	November 14, 2017	Template included in ACO Reporting Manual
Utilization Claims Review – October 2017	RFP Section 9.1.6	OCVT	Report to monitor utilization of services including emergency department utilization, inpatient utilization, and inpatient readmissions.	Single POC receive, review, send to clinical unit for monitoring	November 14, 2017	Template included in ACO Reporting Manual
Per Member Per Month Payment	Internal planning meetings	HPE	After generated payment in system, HPE will issue payment to OCVT on a monthly basis.	N/A	December 1, 2017	Payments are generated one week prior

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ACO Communications Report – November 2017	RFP Section 4.3.2	OCVT	Report to monitor the ACO’s compliance with timelines and processes related to resolution of members’ issues and concerns.	Single POC receive, review, send to PMR for monitoring	December 14, 2017	Template included in ACO Reporting Manual
New Member Health Screening Report – November 2017	RFP Section 7.1.1	OCVT	Report to monitor the ACO’s ability to conduct health screenings for new members in order to effectively manage identified medical conditions.	Single POC receive, review, send to Eileen/Aaron for monitoring	December 14, 2017	Template included in ACO Reporting Manual
Comprehensive Health Screening Report – November 2017	RFP Section 7.1.2	OCVT	Report to monitor the ACO’s ability to conduct comprehensive health assessments for members as determined necessary through the initial health screening.	Single POC receive, review, send to Eileen/Aaron for monitoring	December 14, 2017	Template included in ACO Reporting Manual
Utilization Claims Review – November 2017	RFP Section 9.1.6	OCVT	Report to monitor utilization of services including emergency department utilization, inpatient utilization, and inpatient readmissions.	Single POC receive, review, send to clinical unit for monitoring	December 14, 2017	Template included in ACO Reporting Manual

Vermont Medicaid Next Generation (VMNG) ACO Model – Year 1 (2017) Operational Timeline (DVHA)

Updated 2/21/2017

Requirement	Source	Responsible Party	Description of Requirement	DVHA process	Deadline	Comments (Note if report was received late)
Utilization Management Committee Meeting	DRAFT Contract section, p 10	DVHA/OCVT	The ACO will meet with the DVHA Medical Director and/or designees at least biannually to review utilization trends among ACO and non-ACO attributed members	Payment reform team coordinate/schedule; plan internally	December 15, 2017	
Per Member Per Month Payment	Internal planning meetings	HPE	After generated payment in system, HPE will issue payment to OCVT on a monthly basis.	N/A	December 29, 2017	Payments are generated one week prior
Member Helpline Performance Report – December 2017	RFP Section 4.3.1	OCVT	Report to monitor the ACO’s availability to provide services to its members calling the Member Helpline, including hold time, abandonment rate, trending issues	Single POC receive, review, send to PMR for monitoring	January 15, 2018	Template included in ACO Reporting Manual
ACO Communications Report – December 2017	RFP Section 4.3.2	OCVT	Report to monitor the ACO’s compliance with timelines and processes related to resolution of members’ issues and concerns.	Single POC receive, review, send to PMR for monitoring	January 15, 2018	Template included in ACO Reporting Manual
New Member Health Screening Report – December 2017	RFP Section 7.1.1	OCVT	Report to monitor the ACO’s ability to conduct health screenings for new members in order to effectively manage identified medical conditions.	Single POC receive, review, send to Eileen/Aaron for monitoring	January 15, 2018	Template included in ACO Reporting Manual

Vermont Medicaid Next Generation (VMNG) ACO Model – Year 1 (2017) Operational Timeline (DVHA)

Updated 2/21/2017

Requirement	Source	Responsible Party	Description of Requirement	DVHA process	Deadline	Comments (Note if report was received late)
Comprehensive Health Screening Report – December 2017	RFP Section 7.1.2	OCVT	Report to monitor the ACO’s ability to conduct comprehensive health assessments for members as determined necessary through the initial health screening.	Single POC receive, review, send to Eileen/Aaron for monitoring	January 15, 2018	Template included in ACO Reporting Manual
Levels of Care Management Report – Q4 2017	RFP Section 7.2	OCVT	Report to monitor the effectiveness of the ACO’s care management processes for physical and mental health intervention activities targeted towards increasing member’s ability to prevent, manage, and control the member’s conditions.	Single POC receive, review, send to Eileen/Aaron for monitoring	January 15, 2018	Template included in ACO Reporting Manual
Levels of Care Management and Chronic Conditions Report – Q4 2017	RFP Section 7.2	OCVT	Report to monitor the effectiveness of the ACO’s care management processes for physical and mental health interventions based on member’s chronic conditions.	Single POC receive, review, send to Eileen/Aaron for monitoring	January 15, 2018	Template included in ACO Reporting Manual
Utilization Claims Review – December 2017	RFP Section 9.1.6	OCVT	Report to monitor utilization of services including emergency department utilization, inpatient utilization, and inpatient readmissions.	Single POC receive, review, send to clinical unit for monitoring	January 15, 2018	Template included in ACO Reporting Manual

Vermont Medicaid Next Generation (VMNG) ACO Model – Year 1 (2017) Operational Timeline (DVHA)

Updated 2/21/2017

Requirement	Source	Responsible Party	Description of Requirement	DVHA process	Deadline	Comments (Note if report was received late)
Subcontractor Compliance Summary – Q4 2017	RFP Section 2.9	OCVT	Report to identify the ACO’s subcontractors and document the ACO’s oversight of delegated activities.	Single POC receive, payment reform team review for monitoring/oversight	January 15, 2018	Template Included in ACO Reporting Manual
Marketing and Outreach Report – Q4 2017	RFP Section 4.1	OCVT	Report to monitor the methods of marketing and populations accessed by the ACOs to increase enrollment	Single POC receive, review, forward to PMR for monitoring	January 15, 2018	Template included in ACO Reporting Manual
Network Adequacy Report – Q4 2017	RFP Section 5.2	OCVT	Report to monitor the ACO’s compliance with network composition requirements.	Single POC receive, review, forward to PMR for monitoring	January 15 ,2018	Template included in ACO Reporting Manual
Provider Helpline Performance Report – Q4 2017	RFP Section 5.8.2	OCVT	Report to monitor the ACO’s availability to provide services to its providers calling the provider helpline.	Single POC receive, review, forward to PMR for monitoring	January 15, 2018	Template included in ACO Reporting Manual
Quality Management and Improvement Work Plan Progress Report – Q4 2017	RFP Section 8.2	OCVT	Report to monitor and identify high-level primary work plan progress the ACO has included in its annual report	Single POC receive, review, forward to quality unit for monitoring	January 15, 2018	Template included in ACO Reporting Manual
Program Integrity Plan – Summary – Q4 2017	RFP Section 11.1.2	OCVT	Report to identify and monitor high0level primary work plan goals the ACO has set to address compliance with program integrity regulations.	Single POC receive, review, forward to PI unit	January 15, 2018	Template included in ACO Reporting Manual

Vermont Medicaid Next Generation (VMNG) ACO Model – Year 1 (2017) Operational Timeline (DVHA)

Updated 2/21/2017

Requirement	Source	Responsible Party	Description of Requirement	DVHA process	Deadline	Comments (Note if report was received late)
Program Integrity – Referrals – Q4 2017	RFP Section 11.1.2	OCVT	Report to identify and monitor referrals to DVHA’s Program Integrity unit.	Single POC receive, review, forward to PI unit	January 15, 2018	Template included in ACO Reporting Manual
Measures included in the Pay for Outcomes Measures	RFP Section 8.7.1		To monitor the effectiveness of programs and initiatives set forth in the Pay for Outcome program by calculating the rate for each of the required measures and determining the statistical significance in the percent change from previous reporting period		June/July 2018	Template included in ACO Reporting Manual
Quality Management Minutes	RFP Section 9.1.5		To monitor activities of the ACO and ensure that committees are meeting as required in contract		TBD (semi-annually)	ACO has discretion in format